

HANNAH HUBBARD

Administrative Portfolio

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Click the titles of each project to be taken to a pdf version and click the links above to contact me!

Casting Series Itineraries

Spring 2022

Made for Nicole Wichinsky of Stewart Talent. Designed on Canva, bios submitted by students, other components created by me and approved by faculty.

Press Release Example

March 2022

Press release for inaugural arts festival "Amplify: Black Voices Festival of Greater Greensboro"

Film Schedule Example

September 2020

Schedule for first annual showing of "The Moment", based on cast and crew availability. Includes date, time, location, cast, crew, editing team, and film day details

Budget Request

Spring 2022

Official budget request for on-campus organization's spring musical. Submitted and approved through Student Government.

Grant Writing Example

April 2021

Simulated submission for the North Carolina Arts Council. Grant was written on behalf of North Carolina Artists in Action.

Mobile Office Set Up

June 2021

Created a mobile office within the Nokia Theater to accommodate multiple offices for the 2021 BET Awards.